

Booking Parent Teacher Interviews through PAM

The PAM login screen can be accessed through the Simonds Catholic College website or through the following direct link: <https://pam.sccmelb.catholic.edu.au>



If you have more than one child at the school, select one at a time.

CLICK on the **Parent Teacher Interviews** tab. Your son's classes will appear.

To book an interview with a particular teacher, **CLICK** on the subject name, select the time.

Confirm the time by clicking **Book Interview**.

Continue booking interviews this way.

You can see a list of your booked interviews under Booked Times

Booked Times



2:00pm - 2:05pm (5 minutes)

Student Name
Class: Year 9 ENGLISH



To join online Parent Teacher Interviews, login to PAM

<https://pam.sccmelb.catholic.edu.au/>

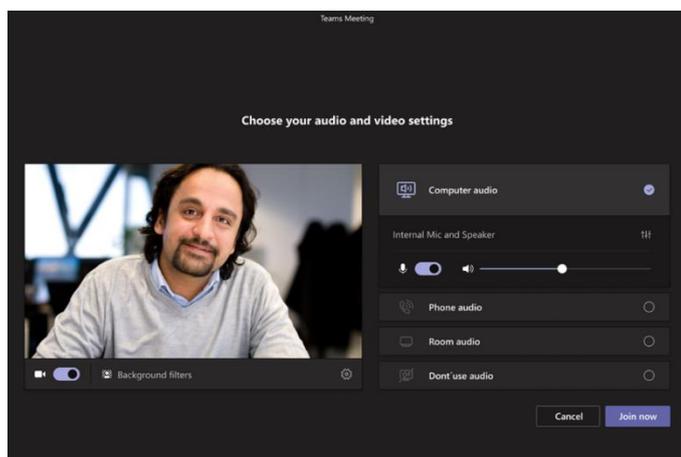
Click on **Parent Teacher Interviews**

Each booked interview has its own individual link to join the meeting. Click on the link prior to booked interview time.

If you are using a **PC or Mac** a webpage will open.

Click **Continue on this browser**.

Enter your name and press **Join Now**



You will be placed in a lobby and the Teacher will be notified you are waiting and ready to start the meeting.

IMPORTANT If you are joining Parent Teacher Interviews from a **mobile phone or tablet (iPad)**, please **download the Microsoft Teams App** using the links below prior to the Parent Teacher Interview day.

Teams Mobile App



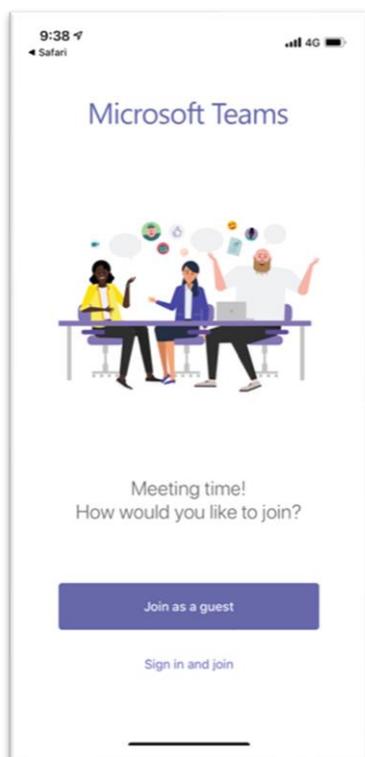
Apple App Store

<https://aka.ms/iosteam>

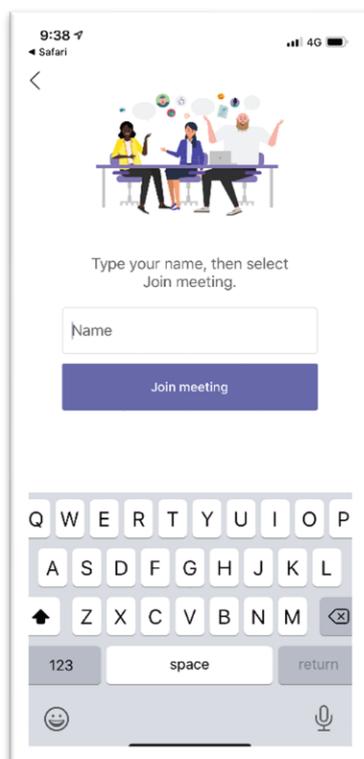
Google Play Store <https://aka.ms/androidteams>

If you are joining from a **mobile phone or tablet (iPad)** the Teams App will launch

Select Join as a guest



Enter your name



The teacher will be notified and your interview is ready to be started

